



## Board of Equalization Waiver of 45 Day Notice

Date Notice Received by BOE: \_\_\_\_\_

Owners Name: \_\_\_\_\_

Owners Address: \_\_\_\_\_

Parcel Address: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_

I hereby acknowledge that Section 58.1-3331 of the Code of Virginia requires that owners with less than four residential units be given a 45 day notice prior to their hearing date by the Board of Equalization. These owners also are provided the option to request a hearing date earlier than 45 days from the date the appeal is made by signing a waiver agreeing to waive the required 45 day notice in advance of their hearing date.

I understand the following rights are provided to property owners by the Code of Virginia:

**Property owners have the right under 58.1-3331, to view and obtain copies of assessment records pertaining to the assessing officer's determination of fair market value of such real property and to request that the Assessor make a physical examination of the subject property. These records are available at the Commissioner of the Revenue Office located in Room #224 Wise County Courthouse in Wise, VA, Monday through Friday between the hours of 8:30am and 4:30pm. To schedule a physical examination with the Assessor please call 276-328-8228 Monday through Friday, between the hours of 8:30am and 4:30pm.**

By signing below, I am requesting a hearing date earlier than 45 days from the date my appeal was made and am waiving the required 45 day notice as well as indicating I understand my rights as a property owner granted by the Code of Virginia.

\_\_\_\_\_  
Owner's Signature Date