

**COUNTY OF WISE, VIRGINIA**

**REQUEST FOR PROPOSALS**

**FOR AUCTIONEER SERVICES**

**DATED: JUNE 14, 2013**

The Wise County Board of Supervisors will receive proposals for auctioneer services for vehicles and trailers. These items are surplus property located at the Wise County Landfill at Blackwood. Proposals should at a minimum provide information on personnel, experience, services and provide a fee structure for those services. A complete detail of those requirements can be found below.

Proposals will be accepted until 4:00 pm on June 21, 2013. All questions regarding proposals should be directed to the Wise County Finance Administrator.

All proposals are subject to the approval of the Wise County Administrators' office that absolutely reserves the right to reject any and all proposals.

Proposals shall be submitted to:

David Cox, County Finance Administrator  
Wise County Board of Supervisors  
P.O. Box 570  
Wise, VA 24293  
Phone (276) 328-2321

The Wise County Board of Supervisors requires at a minimum the following:

1. Name, address and phone number of the proposer along with the identifying Virginia Department of Professional and Occupation Regulation identification number.
2. History regarding the individual and or auctioneer company that would be primarily responsible for the auction
3. References for recent auctions
4. Sources of advertisement for the auction
5. A proposed pricing structure (flat fee, percentage or combination)

Proposals will be reviewed by the Wise County Administration and negotiations will be held with the proposer ranked first.

