

REQUEST FOR PROPOSALS  
FOR CONSTRUCTION SERVICES  
PERTAINING TO THE BUCHANAN TRAIL ENTRANCE & PARKING LOT

The Wise County Industrial Development Authority invites proposals from qualified firms to provide construction services proposal pertaining to the construction of an entrance and parking area for the Buchanan Trail Park located at 205 Wampler Avenue, Wise, Virginia. Proposals shall be submitted no later than 4:00 p.m. on September 29, 2017 to:

Carl Snodgrass  
Industrial Development Authority  
P.O. Box 570  
206 East Main Street  
Wise, VA 24293

A pre-proposal meeting will be conducted on September 21, 2017 at 1:00 pm to be located at:

Project Site Area  
Assembly of God Church  
Wise, Virginia

Proposals should be clearly marked **“Proposal for the Entrance and Parking Lot of Buchanan Trail Project”**. This RFP constitutes the entirety of the solicitation.

Proposals will be evaluated by an appointed committee using the following criteria:

1. Experience, expertise, and qualifications, of the key individuals.
2. Knowledge and understanding of the Project.
3. Capability and resources to perform the professional services in a timely manner.
4. Prior experience with similar projects in Southwest Virginia.
5. Project Approach/Methodology
6. Project Schedule/Cost

The scope will include the following work tasks: drainage, erosion and sedimentation, stormwater management, signs and marking. Contract documents and technical specifications are included in this scope. Permit applications and approvals shall be obtained where necessary (E&S, SWMP, SWPPP, VDOT, and JPA and others if required). Any required utility relocations shall be designed and/or coordinated with the utility owner.

Site Plan Design with general notes, E&S, and control and grading plan is available at the Wise County Building Department.

Two or more offerors may be selected to provide additional information through individual discussions. Offerors will be ranked and negotiations will first be conducted with the top-ranked firm. If a contract satisfactory and advantageous to the IDA can be negotiated at a fair and reasonable price, the award shall be made to that offeror. Otherwise, negotiations with the offeror ranked first shall be terminated and negotiations conducted with the offeror ranked second, and so on, until a satisfactory agreement is reached.

Questions may be directed to Robert Mullins at 276-328-7119. The Wise County IDA reserves the right to reject any and all proposals received, and to reject the proposal of any firm who, in the opinion of the Wise County IDA is not qualified to perform the work. The Wise County IDA also reserves the right to waive informalities or technicalities as it deems appropriate.

Equal Opportunity Employer  
Authorized By: James K. Gilley