

ORDINANCE NO. 02-04
ESTABLISHING WISE COUNTY DEPARTMENT OF
GEOGRAPHIC INFORMATION SCIENCES

WHEREAS, the County of Wise now has an office of Geographic Information Sciences responsible for the acquisition, analysis and dissemination of geographic information in connection with the administration of the County's Geographic Information System (GIS); and

WHEREAS, the acquisition, analysis and dissemination of GIS data to Wise County's local government departments and offices and to the general public will be facilitated by the creation of a Geographic Information Sciences Department; and

WHEREAS, the Board of Supervisors of Wise County desire to establish a uniform geographic information systems standard to be implemented throughout all of Wise County's local government departments, offices and agencies;

NOW, THEREFORE BE IT ORDAINED by the Board of Supervisors of the County of Wise, State of Virginia that:

1. There is hereby created a new department of the County Government of the County of Wise, Commonwealth of Virginia, which shall include and/or consolidate E-911 addressing and be known and designated as the "Wise County Geographic Information Sciences Department" hereinafter (GIS Department).
2. The GIS Department shall be composed of the Geographic Information Officer (GIO), the GIS/911 Technician, and such other employees as the Wise County Board of Supervisors shall determine necessary to develop, maintain and operate a unified Geographic Information System.
3. The Geographic Information Officer shall be selected, appointed and supervised by the Wise County Administrator.
4. In the administration of the GIS Department, the department shall coordinate its services and activities with the Wise County Building and Zoning Department, Circuit Court Clerk's Office, Commissioner of the Revenue's Office, Sheriff's Department, and all such other departments and agencies of local government utilizing maps and surveys associated with ownership, use, and construction of real estate parcels located within the boundaries of Wise County.

NOW, THEREFORE BE IT FURTHER ORDAINED by the Board of Supervisors of the County of Wise, Commonwealth of Virginia, that pursuant to the authority granted Wise County by Section 15.2-962, Code of Virginia, as amended, providing authority to require a unified geographic information system enterprise and establish the following conditions, accordingly, the Wise County Geographic Information Officer shall, in

cooperation in all herein referenced department heads ensure compilation, coordination, and compliance as follows:

1. The Geographic Information Officer (GIO) shall quality control the assignment of each and every parcel of real estate within Wise County a unique parcel identification number (PIN) to be used in association with the geographic information system and such number shall be used as hereinafter set forth;
2. All building, mobile home, and zoning permit applications shall include the assigned parcel identification number (PIN) and 911 address prior to approval by the Building and Zoning Department;
3. All building, mobile home, and zoning permit applications which include or require surveys, plats, or other real estate drawings shall be provided to the GIO within 10-days of the application approval;
4. All real estate assessment notices created by the Commissioner of the Revenue's Office shall include the assigned parcel identification number (PIN);
5. All applications for agricultural land use and real estate senior or disabled tax assistance filed with the Commissioner of Revenue shall include the assigned parcel identification number (PIN) prior to approval;
6. All real estate tax notices issued by the Treasurer's Office shall include the assigned parcel identification number (PIN) for real estate tax collection;
7. All delinquent real estate tax parcel identification numbers (PIN) shall be submitted to the GIS Department by the Treasurer's Office monthly;
8. All deeds, deeds of trust, and real estate lease instruments prepared for recordation in Virginia shall contain within it the assigned parcel identification number (PIN) prior to being admitted to record in the Wise County Circuit Court Clerk's office in accordance with Section 17.1-252, Code of Virginia, as amended;
9. All real estate plats to be recorded in the Circuit Court Clerk's office shall be submitted in both paper and an electronic format of either ESRI ArcView/ArcGIS and/or Auto-CAD accompanied by the assigned parcel identification number (PIN), geographic projection, and legend information at the time of filing;
10. The E-911 vendor will provide the GIS Department in ArcView/ArcGIS format the structure layer with all points (centroids) for existing structures as well as new structures that will be created with GPS points in the field along with the access points and structure points with addresses and attributes assigned to them.

11. The GIS Department will provide updates to the structure layer including access and structure points along with the address and attributes assigned to them;
12. The E-911 vendor shall provide the GIS Department in ArcView/ArcGIS format the Road centerline data and all GPS unmapped centerlines as well as attribute data integrated into the VGIN centerline data model including the revised and approved road name map;
13. The GIS Department shall maintain and add to the existing GIS all road changes, including newly constructed and renamed roads, to be used in the E-911 Dispatch Center, as well as other departments, offices, and agencies throughout the county.
14. The E-911 vendor shall provide the GIS in ArcView/ArcGIS format all the additional map layer development with attributes. These layers include Emergency Service Zones (ESZ), Political Boundaries, Postal Boundaries, Cellular Tower Points, and Cellular RF Footprints;
15. The GIS Department shall maintain quarterly updates of the aforesaid mentioned layers including Emergency Service Zones (ESZ), Political Boundaries, Postal Boundaries, Cellular Tower Points, and Cellular RF Footprints in ArcView/ArcGIS format;
16. All departments and constitutional offices of Wise County shall adopt and use the United States Postal Service address standard abbreviations indices, address databases, and other references to Wise County real estate to enable consistency among the departments and offices of local government.

If any section, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional of any Court by competent jurisdiction such portions shall be deemed a separate, distinct, and independent provision and such holding shall not effect the validity of the remaining portions hereof.

This Ordinance shall become effective on ~~the~~ the 1st day of July, 2004.

Adopted this the 10th day of June, 2004.



CHAIRMAN



ATTEST:
CLERK