

There was a Regular meeting of the Wise County Redevelopment and Housing Authority Board of Commissioners on Tuesday August 8, 2017 at 4:30 p.m. at the John Vandiver Community Center in Coeburn, Virginia.

Upon roll call, the following members were present:

Robert Harrison
Terry Bates
Eula Hughes
Helen Markham
Karon Johnson
Darinda Hood

Absent: Gail Luntsford
Randy Carter

Attorney Greg Gilbert was also present.

Monty Salyer opened the meeting with prayer, which was followed by the Pledge of Allegiance.

Chairman Harrison asked if there was any public comment, and there was none.

Mr. Salyer said at this time he would like to welcome Darinda Hood to the board and he would like to thank her for her willingness to serve.

Chairman Harrison asked for a motion to approve the minutes from June 14, 2017. Eula Hughes made a motion to approve the minutes as received, seconded by Karon Johnson. All members voted aye.

Chairman Harrison asked if there were any changes to the agenda. Mr. Salyer had two additions to the agenda. Under Old Business, add #3 Insurance Account and under New Business add #3 Wise County Health Department. Chairman Harrison asked for a motion to approve the agenda with the changes. Karon Johnson made a motion; seconded by Helen Markham. All members voted aye.

After Mr. Salyer gave a brief history on our programs, Chairmen Harrison continued on to Old Business, Capital Improvements. Mr. Salyer stated that HUD gives us money every year that we have to designate for improvements for specific items at each property. We had enough Capital Improvements money from last year to do 29 bathrooms at Clinchview and hoped we would receive additional money this year to finish the project. In July, HUD gave us the additional money needed to finish all the bathrooms at the Clinchview property. When this is finished all of our HUD properties will have upgraded bathrooms. We will have some capital money left over that may be used for some major computer upgrades.

Mr. Mooney also added that the Appalachian Towers generator project was just completed with funds from last year's capital money. This generator will run the elevator and hallway lights in the case of a power failure and give the residents time to exit the building. The old one was there for 35 years and had to be upgraded.

Chairman Harrison continued on to the next item on the agenda, Smoke Free Policy. Mr. Salyer said that HUD has put out a mandate to make all HUD properties smoke free. We currently have 2 properties that are smoke free now, Appalachian Towers and Stonebriar. We have decided that it would be easiest to make all our properties smoke free. This policy will have to be in place in one year. Everyone will have to sign an addendum upon their lease renewal stating that they will not smoke in the unit. Mr. Salyer said he would need a motion for the board to approve and authorize the Housing Authority to implement a County Wide Smoke Free Policy. Karon Johnson made a motion for the smoke free policy, seconded by Eula Hughes. All members voted aye.

The next item on the agenda is Insurance Account. Mr. Salyer said that the auditor had wanted the Housing Authority to set up a separate account for any insurance claims that the housing authority may have. At the last meeting the board had ask for Mr. Bowen to look at different banks and see who could offer the best deal. He checked with 2 or 3 banks and found that First Bank & Trust had the best to offer. Mr. Mooney stated that the reason for this account is the auditor does not like the money received for any insurance claims to be mixed in with all other money received. After much discussion Chairman Harrison asked for a motion to open up an insurance claims bank account with First Bank & Trust. Eula Hughes made a motion; seconded by Terry Bates. All members voted aye.

The Chairman continued on to the first item listed under New Business, Imminent Threat Eviction. Mr. Salyer gave a brief history on how the Imminent Threat law in Virginia was enacted from an incident that happened several years ago at the Clinchview apartments in St. Paul. He went on to say we had an incident that happened recently at the Sheffield Apartments in Coeburn and he wanted to let the Board know about it. A resident at the Sheffield Apartments wielded a gun and the gun just happened to misfire. The person was arrested but was released without bond that night. The resident was evicted from the Sheffield Apartments and did show when they went to court and informed the judge they have moved out. Mr. Salyer said he just wanted to make the board aware of what had happened.

The next item on the agenda, Appalachia Town Property. Mr. Salyer said that several months ago we had signed over some property we owned in Appalachia, to the Town of Appalachia. About a month ago, Fred Luntsford calls and said he found 2 more properties that belong to Wise County Redevelopment and Housing Authority. Mr. Salyer said that this property is assessed at less than \$3000 dollars and he would like the Board to agree to transfer this property to the Town of Appalachia. Eula Hughes made a motion to transfer the property in Appalachia, to the Town of Appalachia. Helen Markham seconded the motion and all members voted aye.

Chairman Harrison continued on to the next item on the agenda, Wise Co. Health Department. Mr. Salyer said he just wanted to let the board know that he met with Dr. Sue Cantrell, Director of the Wise County Health Department and she has some programs that may be beneficial to some of our residents. They are aware of the smoke free mandate HUD is implementing and they

will be starting a program to help people stop smoking. Another program the Health Department is offering is the Narcan treatment training. This treatment will help revive someone who has overdosed on opioid drugs. Dr. Cantrell has asked to train the housing authority employees in the proper way to administer this treatment. If you take the training, they will provide you with a prescription of the Narcan and other supplies needed to administer the spray. Dr. Cantrell wants to come to Inman Village and train all employees and any residents that want to take the training. She also has approached the housing authority to see if they would be interested in a program that would create a treatment center for opioid addicted mothers with children. The University of Virginia has grants that could help with this center. Her vision is to take one building and have a dormitory environment setting, with a Social Worker who would work with them on a daily basis. Mr. Salyer said he was willing to talk about this and see if one day this might be a possibility. Dr. Cantrell said she is willing to try anything to help with this epidemic.

Chairman Harrison went to the next item, Closed Executive Session. In accordance with the Code of Virginia 2.1-344: a motion was made by Commissioner Eula Hughes; seconded by Commissioner Terry Bates, to go into executive session at 5:45 p.m. to discuss personnel. All members voted aye.

At 6:05 p.m. a motion was made by Commissioner Terry Bates; seconded by Commissioner Helen Markham, to return to regular session.

As per the discussion during the closed session, Karon Johnson made a motion to move Cindi Smoot to the Executive Secretary classification pay scale. Darinda Hood seconded the motion; all members voted aye.

Chairman Harrison ask for a motion to adjourn and Eula Hughes made the motion. A second was made by Helen Markham. All members voted aye.