

There was a Regular meeting of the Wise County Redevelopment and Housing Authority Board of Commissioners on Tuesday, July 14, 2009 at 4:30 p.m. at the John P. Vandiver Community Center in Coeburn, Virginia.

Those members present were as follows:

Elsie V. Kern
Randy Carter
John Markham
Robert Harrison
James Cooper
Jim Flanary

Absent:

Fred Pack
James R. Johnson, Sr.

Also present was Attorney Greg Gilbert and Ralph Vandiver.

The meeting was opened in prayer by Randy Carter. The Pledge of Allegiance followed led by Mr. Flanary.

Chairwoman Kern asked for Public Comments. There were none.

Chairwoman Kern asked if there were any corrections or additions to the June 9, 2009 meeting minutes. Mr. Jim Flanary made a motion to approve the minutes as received; the motion was seconded by Mr. James Cooper. All members voted aye.

Chairwoman Kern asked for a motion on the agenda. Randy Carter made a motion to approve the agenda; the motion was seconded by Robert Harrison. All members voted aye.

Chairwoman Kern proceeded to Old Business – Litchfield Manor Drawings. Mr. Salyer stated that the Authority received approximately \$447,000 in stimulus money which the Authority will use to make improvements to Litchfield Manor. Mr. Salyer presented the board with drawings by The Lane Group from Wytheville and Big Stone Gap on bricking Litchfield Manor. He went over the drawings with the Board and stated that the job will be advertised in the Bristol Herald and Kingsport Times newspapers on Sunday, July 19, 2009. The pre-bid conference will be August 6, 2009 and the bid opening will be August 20, 2009 at 2:00 p.m. The Authority will need to be under contract by September 1, 2009.

Mr. Salyer stated that the majority of the buildings will be brick and Hardy plank will be used in places that cannot be bricked.

The Authority is an Equal Opportunity Employer and the contractor cannot discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The contractor performing the work is subject to the requirements of Section 3 of the Housing and Urban Development Act and will be required to follow the wage rates for Wise County.

Mr. Salyer stated that the Authority has added cleaning the roofs at Litchfield Manor to the contract.

Chairwoman Kern continued to New Business – Five Year Annual Plan Resolution. Mr. Salyer stated that the Authority submits an Annual and Five Year Plan to HUD every year. The plan certifies that the Authority does everything in accordance with rules and regulations, Civil Rights Act and Fair Housing Act. There is a resolution that needs to be approved by the board authorizing the chairman to sign. Chairwoman Kern asked if there were any questions on the resolution. There were no questions and Chairwoman Kern asked for a motion to approve the resolution for the Annual and Five Year Plan to be submitted to HUD. Randy Carter made a motion to approve the Five Year Annual Plan Resolution; the motion was seconded by James Cooper. All members voted aye.

Mr. Salyer stated that last year the Board approved a donation of \$200.00 not to exceed \$300.00 contribution to RAM which is used to assist in the feeding of the people. If the Board is in agreement, the Authority would like to donate \$300.00 this year. Mr. Harrison made a motion to approve a contribution of \$300.00 to RAM; the motion was seconded by Mr. Cooper. All members voted aye.

Chairwoman Kern asked for Board Comments. The board thanked the Authority staff for the food that was prepared. Mrs. Kern commented on the crosswalk in front of Litchfield Manor and on how polite the children and parents are that use the crosswalk. Mr. Harrison stated that the improvements being made are impressive. He discussed the Farmers Market in St. Paul and talked about how much the children that come with their parents enjoy selling the vegetables. Mr. Harrison stated that children love to be involved and asked about the possibility of the Authority having a garden for the children to work in. Mr. Salyer stated years ago, the Litchfield tenants had a garden behind the office and they enjoyed working in it.

There was no other business to come before the Board. Randy Carter made a motion to adjourn.

Attest

Chairwoman Elsie V. Kern