

RURAL AREAS DEVELOPMENT ASSOCIATION, INC.
BOARD MEETING MINUTES
FEBRUARY 23, 2009
(SENT TO DEANN 04/28/09)

1. Call to Order; Invocation; Determination of Quorum:

Mr. Roger Ramey, President called the meeting to order and determined that a quorum of 12 members were present. Mr. Mike Sprinkle gave the invocation.

Those in attendance were as follows:

Board Members Present

Roger Ramey
Mike Sprinkle
Sister Beth Jaspers
Rebecca Riggs
Olivia Harvey
Erra Sutherland
Chad Hood
Kenneth Pierce
Beth Blair
Mark Carter
Patricia Bowden
Carl Bailey

Staff Present

Angie Edwards-Sproles
Frank Horne
Renetta Robinette

Board Members Absent

Mary Absher
Sherry Adams
Susan Greene
Bobby Cassell
Thomas P. Harrell
Gary Hensley
Margaret McAfee
Jim Johnson
Christopher Taylor

2. Citizen Expression Period:

There was none.

3. Approval of Minutes of October 27, 2008 Meeting:

Sister Beth Jaspers made motion, seconded by Ms. Rebecca Riggs, to approve the October 27, 2008 minutes. Vote: Unanimous.

4. Audit Report by Brian Blanton:

Tamara Greer from Thrower & Blanton gave a brief description of audit report for year end June 30, 2008. She also discussed that they did find one single, significant finding this year; the deficiency was in the weatherization program which required RADA staff to reevaluate income if the application was taken more than 6 months before work began on the home. RADA staff have made the necessary corrections and have worked with the VA Department of Housing and Community Development on this issue. Sister Beth Jaspers made motion, seconded by Ms. Rebecca Riggs to approve the audit for year end June 30, 2008. Vote: Unanimous.

5. Approval of New Board Member:

Mr. Roger Ramey asked Ms. Sproles to tell the board about the new board member, Ms. Alisha Bowen; Ms. Bowen is from Duffield and she has a child in the Scott County Head start program. She will be the representative for the Scott County target area. Mr. Mike Sprinkle made motion, seconded by Sister Beth Jaspers to approve Ms. Bowen. Vote: Unanimous.

6. 1st and 2nd Quarter CSBG Reports:

Ms. Angie Sproles discussed the two quarterly reports, one was for January and the other for the month of February. There was no discussion on the 1st quarter report; it was suggested that the board approve both reports on the same vote. The 2nd quarter report included financial status report indicating how much money we have spent at the end of the 2nd quarter which ended December 31, 2008. We have spent \$255,422.78 which is a combination of our Federal and State & CSBG and TANF dollars. Under TANF, the Emergency Assistance we spent \$50,025.09. TANF is Temporary Assistance to Needy Families who have incomes less than 200% of Federal Poverty Guidelines and with a child under age 18 in the home. Mr. Mark Carter asked about wages and salaries under TANF. Ms. Sproles explained that 60% of the salaries are charged to TANF for our Outreach employees. Mr. Mark Carter made motion, seconded by Mr. Carl Bailey, to approve the 1st and 2nd quarter CSBG reports. Vote: Unanimous.

7. EHRP (Emergency Home Repair Program):

Ms. Angie Sproles discussed the Emergency Home Repair grant that she submitted an application to continue these services in Scott and Wise Counties and City of Norton and receive approximately \$10,000. A board resolution is necessary to finalize the application. Ms. Patricia Bowden made motion, seconded by Mr. Mike Sprinkle, to approve the resolution for EHRP. Vote: Unanimous. Resolution is as follows:

BOARD RESOLUTION

At the meeting of the Board of Directors of Rural Areas Development Association, Inc. (RADA) on February 23, 2009, at which a quorum was present, the following resolution was adopted by the board:

WHEREAS, RADA wishes to continue providing Emergency Home Repair Services (EHRP) to the residents of Scott and Wise Counties and the City of Norton;

WHEREAS, RADA submitted a grant application which was submitted by RADA to the Virginia Department of Housing and Community Development (DHCD) with the understanding that a board resolution would be passed at the next regularly scheduled meeting of the RADA Board of Directors;

WHEREAS, DHCD has accepted and funded the application with the understanding that this resolution would be passed to comply with the regulations;

THEREFORE, BE IT RESOLVED THAT, The RADA Board of Directors is in full support of and committed to providing the Emergency Home Repair Service in Scott and Wise Counties and the City of Norton in accordance with DHCD guidelines and regulations.

8. Finance Report for December:

Mr. Frank Horne, Finance Director, handed out the December financial reports and made some comments about each program. Mr. Carl Bailey made motion, seconded by Ms. Patricia Bowden, to approve the December financial report. Vote: Unanimous.

9. Finance Committee Report:

It was discussed to take sealed bids to sale the 1995 Chevy Astro Van and 1999 Astro Van and to advertise in three local newspapers. It was also discussed about purchasing another vehicle to replace the van. It was suggested by Mr. Chad Hood to buy American made cars due to the economic situation. It was suggested to wait until next board meeting and have a price or some kind of idea what kind of vehicle RADA staff members wanted to purchase. Mr. Chad Hood made motion, to increase mileage reimbursement from 32.5 cents per mile to the Federal rate, effective March 1, 2009 seconded by Ms. Erra Sutherland, to approve finance committee report. Vote: Unanimous.

10. Plans & Evaluation Committee Report:

Sister Beth Jaspers discussed the report on Census Bureau and the Needs Assessment was also discussed.

11. Program Reports:

Informational Only.

12. Executive Director's Comments:

Ms. Angie Sproles was excited to inform the board that Weatherization will be receiving over \$800,000 for the program. She also indicated that Ms. Anna Meade, Rehab Specialist, would be starting on March 16, 2009.

Ms. Sproles also received a call from Carl Greear about our life, short term and long term disability insurance with Shenandoah Life Insurance which is a company currently in poor financial standing. He recommended that we change insurance providers. United Health Care has quoted the same coverage at the same price for the remainder of the year and can begin coverage effective April 1, 2009. Mr. Carl Bailey made motion, seconded by Mr. Mike Sprinkle, to approve the change of insurance companies. Vote: Unanimous.

13. Board Member's Comments:

Mr. Roger Ramey wanted to discuss with whole board to change the name of the agency. Ms. Sproles gave the following reasons: Rural Areas Development Association is a long name and also gets confused with USDA Rural Development. She feels the name needs to have meaning to

it. Some suggestions were Wilderness Road CAA, Lonesome Pine CAA, Heritage Trail CAA, or Appalachian Community Action Agency. Mr. Roger Ramey suggested that we wait and discuss it at the next board meeting.

14. Time and Place of Next Meeting:

The next meeting of the RADA Board of Directors will be March 23, 2009.

Renetta Robinette, Recording Secretary