

Lonesome Pine Youth Service Board Minutes

Date: December 15, 2015

Time: 4:30 p.m.

Place: Lonesome Pine Office on Youth, 219 Wood Ave. Big Stone Gap, VA 24219

Members Present: Teresa Adkins, Lester Bowman, Dylan Dockery, Robby Fultz, Kaylee Garrett, Virginia Meador, Cecilia Robinette, Victoria Sage and Stan Wilson.

Members Absent: Carol Benham, Jonathan Hall, Judy Hatmaker, Denward Johnson, Kim Roop and Jarius Wade.

Staff Present: Glenda Collins and Mark Keith.

Proceedings:

1. Call to Order, Prayer: The meeting was called to order by Virginia Meador and opened with prayer by Robert Fultz.
2. Approval of minutes from October 27, 2015: The board minutes were previously mailed or e-mailed for review and re-distributed at the meeting. A motion was made by Lester Bowman and a second was made by Robby Fultz to approve the minutes as presented. A vote taken and the motion passed unanimously.
3. Financial Report: The financial report was mailed or e-mailed for review and re-distributed this evening. Chief of Operations, Mark Keith, presented the financial report. Robert Fultz discussed the annual budget process.
4. Check and Deposit Details 10/1/15- 10/31/15(Revised); 11/1/15-11/30/15 and 12/1/15-12/15/15: The check and deposit detail from were mailed or e-mailed on for review and redistributed for the meeting. The 12/1/15-12-15-15 was added for the meeting. There were no questions pertaining to specific expenses.

Board Member	Question	Explanation
none		

A motion was made by Lester Bowman to approve the report and seconded by Robby Fultz. The vote was unanimous to approve.

5. Bills Payable: There were no bills payable to report.
6. Music of Coal- Executive Director, Glenda Collins informed the members that we are unable to proceed with republishing until all information is gathered. Teresa Adkins proposed sending a letter vendors requesting information.
7. Old school book project: Executive Director reported to the board that Ms. Lindsey Lipps should be finished with the text by the end and that she will have an update for the next meeting.
8. PPS Program: Executive Director provided a handout to the board giving a summary of the PPS program and items the Executive Director has worked on.
 - a. Director has attended the FAPT and CPMT meeting for PD1.
 - b. CSA self-audit committee for Lee & Norton are complete. Team is still waiting to hear date for site visits.
 - c. KIDS class has 6 participants this month.
 - d. There was one meeting with FCSS.
 - e. Strengthening Families had 2 new referrals and one case open.
 - f. Wrap-around Services are going well. Group will apply for additional

funds in January. Funds are used for services for students with disabilities.

- g. The grant for promoting Safe and Stable Families has been approved for the City of Norton and Wise County and the second quarter reports are due 12/18/15.
- h. Executive Director was pleased to report that the repurposed room is being utilized almost daily by parent-aides mentors and their clients.
- i. Lee County Quality Initiative plans have been approved and funds has been received. Training for daycare providers and distribution of childcare information is ongoing.
- j. LPOY is again providing foster parent training for Lee County.
- k. LPOY continues to provide mentoring services to youth referred by Frontier Health for their Post Adoption services.
- l. Attend a meeting with Southwest Virginia United Way concerning 16-17 grants. LPOY will be able to apply for a continuation grant for basic needs as well as writing a new grant for Community Impact. These will both be due in February.
- m. Glenda Collins reported that CASA is going well. There are 7 open cases. We will continue to serve these cases but will not take new referrals until April 2016. We have cleared this with DCJS. Currently, we have 2 dedicated, trained volunteers and have 3 new volunteers ready to begin training in January. CASA Program Coordinator and Executive Director have finished the volunteer training.
- n. Intern Amber Adams has worked out very well. Amber graduated on December 5, but plans on volunteering as time allows.
- o. Executive Director was named Community Advocate by Lindsey Wilson College-School of Professional Counseling at their graduation ceremony on December 5, 2015.
- p. Director told board that LIFE classes are currently on hold as the service is under evaluation.
- q. Director continues to serve on a Lenowisco Denta Quest committee.
- r. No out of town travel planned.

10. Kids Program: In November and December, KIDS classes were held with a total of 6 participants.

11. Upcoming Travel: N/A

12. Other Items-

a. A discussion was held pertaining to replace board members that have not attended or served since obtaining appointment. Letters were sent requesting a response, if after 30 days there is no response, the members will be replaced. In January, Executive Director may request replacement of members.

b. Virginia Meador led a discussion prudent to promoting children to seek college or trade schools.

13. Announcements:

14. Next Meeting Date: January 26, 2015 at LPOY at 4:30 p.m.

15. Adjournment: A motion was made by Lester Bowman to adjourn the meeting and a second was made by Dylan Dockery to adjourn the meeting. A vote taken and the motion passed unanimously. The meeting adjourned at 5.20 p.m.