

Lonesome Pine Youth Service Board Minutes

Date: October 27, 2015

Time: 4:30 p.m.

Place: Lonesome Pine Office on Youth, 219 Wood Ave. Big Stone Gap, VA 24219

Members Present: Teresa Adkins, Allison Baker, Lester Bowman, Dylan Dockery, Robby Fultz, Kaylee Garrett, Jonathan Hall, Virginia Meador, Cecilia Robinette, Victoria Sage and Stan Wilson.

Members Absent: Carol Benham, Judy Hatmaker, Denward Johnson, Kim Roop and Jarius Wade.

Staff Present: Glenda Collins and Teresa Collier.

Proceedings:

1. Call to Order, Prayer: The meeting was called to order by Virginia Meador and opened with prayer by Robert Fultz.
2. Approval of minutes from September 29, 2015: The board minutes were previously mailed or e-mailed for review and re-distributed at the meeting. A motion was made by Teresa Adkins and a second was made by Robby Fultz to approve the minutes as presented. A vote taken and the motion passed unanimously.
3. Financial Report: The financial report was mailed or e-mailed on October 20, 2015 for review and re-distributed this evening. Executive Director, Glenda Collins, presented the financial report. Cecilia Robinette had a question about the outstanding debts of the office. Glenda Collins explained that we still have a debt to the Dollywood Foundation for the Imagination Library. There was a discussion among the members and it was agreed upon that a payment of \$2500.00 be made to the foundation as soon as possible.
4. Check and Deposit Details 10/1/15- 10/31/15: The check and deposit detail from 10-1-15 to 10-15-15 were mailed or e-mailed on October 20, 2015 for review. The check and deposit detail for 10-1-15 to 10-31-15 was distributed at the meeting. There were questions pertaining to specific expenses to include:

Board Member	Question	Explanation
Teresa Adkins	Gas Cards	LPOY buys gas cards for DSS clients and then reimbursed.
Robby Fultz	Chesterfield CASA	Travel expense for CASA
Robby Fultz	Chris Rose	2020 Summit Pre-conference entertainment Cost and \$400.00 reimbursed by United Way.
Glenda Collins	IPads	Paid in full by office staff.

A motion was made by Cecilia Robinette to approve the report and seconded by Teresa Adkins. The vote was unanimous to approve.

5. Bills Payable: There were no bills payable to report.
6. Music of Coal- Glenda Collins informed the members of the repackaging and that several have been sold and feels that they will continue to be in demand.

7. Old school book project: Executive Director reported to the board that Ms. Lindsey Lipps will be finished with the text by the end of November and that she will then send it to Charles Dean who will then complete his part of the project.
8. PPS Program: Executive Director provided a handout to the board giving a summary of the PPS program and items the Executive Director has worked on.
 - a. Director has attended the FAPT and CPMT meeting for PD1.
 - b. Wrap-around Services are going well.
 - c. The grant for promoting Safe and Stable Families has been approved for the City of Norton and Wise County and the first quarter reports have been submitted.
 - d. The United Way, 2020 Summit was discussed, over 300 people attended this event. The summit focused on collective impact.
 - e. Executive Director was pleased to report that the repurposed room is being utilized almost daily by parent-aides mentors and their clients.
 - f. Lee County Quality Initiative plans have been approved and funds has been received. Training for daycare providers and distribution of childcare information is ongoing.
 - g. LPOY is again providing foster parent training for Lee County.
 - h. LPOY continues to provide mentoring services to youth referred by Frontier Health for their Post Adoption services.
 - i. Glenda Collins reported that CASA is going well. There are 7 open cases.
 - j. Director told board that LIFE classes are currently on hold as the service is under evaluation.
 - k. Director continues to serve on a Lenowisco Denta Quest committee.
 - l. Intern is working well.
 - m. Out of town travel discussed. Glenda Collins and Teresa Collier will be attending the 30th anniversary for CASA in Richmond, VA
10. Kids Program: In October a KIDS class was held with 3 participants.
11. Upcoming Travel: A motion was made by Lester Bowman to approve and Victoria Sage seconded the motion. A vote was take and the motion carried unanimously.
12. Other Items-
 - a. A discussion was held pertaining to replace board members that have not attended or served since obtaining appointment. A letter will be written requesting a response, if after 30 days there is no response, the members will be replaced.
 - b. A motion was made by Lester Bowman and seconded by Victoria Sage to accept the LPOY Policy and Procedure Manual. The vote was unanimous.
13. Announcements: There will be no board meeting in November.
14. Next Meeting Date: December 15, 2015 at the Cabin at 4:30 p.m.
15. Adjournment: A motion was made by Jonathan Hall to adjourn the meeting and a second was made by Dylan Dockery to adjourn the meeting. A vote taken and the motion pasted unanimously. The meeting adjourned at 5.30 p.m.