

Date: August 25, 2015

Time: 4:30 p.m.

Place: Lonesome Pine Office on Youth, 219 Wood Ave. Big Stone Gap, VA 24219

Members Present: Teresa Adkins, Allison Baker, Carol Benham, Lester Bowman, Dylan Dockery, Robby Fultz, Kaylee Garrett, Judy Hatmaker, Virginia Meador, Cecilia Robinette, Victoria Sage and Stan Wilson.

Members Absent: Johnathan Hall, Denward Johnson, Kim Roop and Jarius Wade.

Staff Present: Glenda Collins and Mark Keith.

Proceedings:

1. Call to Order, Prayer: The meeting was called to order at 4:35pm by Virginia Meador and opened with prayer by Robert Fultz.
2. Approval of minutes from June 30, 2015: The board minutes were mailed or e-mailed on August 11, 2015 for review and re-distributed at the meeting. Carol Benham requested amending item 10 to include Stan Wilson, as he was on committee that met to discuss CASA. A motion was made by Cecilia Robinette and a second was made by Carol Benham to approve the minutes once amended. A vote taken and the motion passed unanimously.
3. Check and Deposit Details 7/1/15- 8/31/15: The check and deposit detail were mailed or e-mailed on August 11, 2015 for review and re-distributed at the meeting. Judy Hatmaker voiced that LPOY is a business and LPOY should not be having a deficit. Director explained that there were many non-routine expenses for the period to include: the cost of the audit, advertisement in the Post (newspaper) and the phone buyout for departing staff and cost of purchasing a phone for new office staff. Non-routine expenses were highlighted by Director and all other questions answered.
4. Financial Report: The financial report was mailed or e-mailed on August 11, 2015 for review and re-distributed this evening. No discussion on this matter.
5. Bills Payable: The bills payable listing was mailed or e-mailed on August 11, 2015 for review and re-distributed at the meeting. Judy Hatmaker suggested seeking alternative cost efficient computer/internet repair service providers. Director discussed variables that led to use of current vendor. A motion was made by Lester Bowman and a second was made by Robert Fultz to approve the bills payable. A vote taken and the motion passed unanimously.
6. By Laws- A copy of the final-approved By-Laws were distributed to the board.
7. United Way Grant- the Lonesome Pine Office on Youth received a grant from United Way this year, this was an increase from FY 2015. As part of the condition of the grant, LPOY must organize volunteer events. August 1, 2015, LPOY hosted a Ready, Set, Go Back to School Event in the parking lot. To date more than 100 children have been provided school supplies.

8. Music of Coal- Director updated board on status on project.
9. CASA- Prior to this meeting, a committee consisting of Virginia Meador, Stan Wilson and Carol Benham met with Director and COO to discuss CASA. The committee approved the acquisition of the program. The Director contacted many board members via phone to obtain input and approval. At the board meeting, Director informed the board that she has been in contact with Melissa Neal from DCJS. Ms. Neal informed Director that LPOY will need to adopt new policies for CASA. Policies will come from state CASA guidelines. Ms. Neal has agreed to assist with this process. The Director also informed the board that the current coordinator of the CASA program with Commonwealth Catholic Charities has resigned, but has been assured by Commonwealth Catholic Charities leadership that consultation and guidance will be given. Carol Benham suggested reaching out to the volunteers to determine possible replacements for coordinator. Robby Fultz encouraged LPOY to contact the existing volunteers to start building rapport and confirm support to the program. Chair person, Virginia Meador, commented that the CASA program, which is to help protect our youth is the type of program this organization was created to support.
10. Old school book project: Director informed board that she has requested the text information from Lindsey Lipps. This information is needed to give to Charles Dean, before he can submit a cost proposal to LPOY.
11. PPS Program: Director provided a handout to the board giving a summary of the PPS program and items Director has worked on. Director has attended the FAPT and CPMT meeting for PD1. Director assisted with hiring CSA coordinator for Wise County and the City of Norton. Director provided updates on Strengthening families and Wrap Around Services. Director informed board that Safe and Stable Families grant has been approved for both the City of Norton and Wise County. United Way, 2020 Summit was reviewed. Lee County Quality Initiative and Fatherhood Initiative updates were provided. Director discussed working the RAM and the massive need of the community for services. Director informed board of new agreement to provide Mentoring services to Frontier Health's Values Program, through their post adoption services. Director told board that LIFE classes are currently on hold as the service is under evaluation. Director was requested and accepted to serve on a Lenowisco Denta Quest committee. Intern and WIOA worker updates provided.
12. Kids Program: In July a KIDS class was held with 2 participants.
13. Upcoming Travel: No professional travel planned.
14. Other Items- There was a discussion about the expense of the audit. Suggestion made by several board members to seek other vendors for this service, in hopes to save money.
15. Announcements: Request made by COO for board members to complete information update form.
16. Next Meeting Date: September 29, 2015 at LPOY at 4:30 p.m.
17. Adjournment: A motion was made by and a second was made by to

adjourn the meeting. A vote taken and the motion passed unanimously.