

LONESOME PINE REGIONAL LIBRARY
REGULAR BOARD MEETING
BOARD OF TRUSTEES
FEBRUARY 1, 2018

PRESENT: Mr. Lu Ellsworth
Mrs. Ruth Gilliam
Mrs. Earlene Lester
Mr. Jack Lewis
Mrs. Jennifer Meade
Ms. Sheila Phipps
Mrs. Roberta Smallwood

ABSENT: Mr. Lann Malesky
Mrs. Grace Bradshaw
Ms. Jane Moore

Others Present: Amy Bond, Julie Short, Onedah Stanley and Debbie Yates

The regular meeting of the Lonesome Pine Regional Library Board of Trustees was held Thursday, February 1, 2018 at 1:00 p.m. at Wise County Public Library.

The meeting was called to order by Mr. Ellsworth.

I. Mrs. Gilliam made a motion to adopt the agenda as presented. Mrs. Meade seconded and the motion carried.

II. There were no citizens to speak.

III. Mrs. Gilliam made a motion to approve the December 7, 2017 minutes as amended. Mrs. Meade seconded and the motion carried. Mr. Ellsworth would like to discuss some ideas he has about recording minutes for future meetings with Ms. Bond and Ms. Yates

IV. Mrs. Gilliam presented the financial report and stated that monthly payables had been reviewed. Printouts of monthly payables and financial statements were distributed for Trustee information. After discussion, Mrs. Smallwood made a motion to approve the report as presented. Mr. Lewis seconded and the motion carried.

The following check numbers were reported:

	<u>Beginning</u>	<u>Ending</u>
General Fund	38606	38716
Payroll	31491	31505

V. Ms. Bond reported on the following:

Mailbox Library catalogs and December 2017 Public Use Statistics were distributed to Trustees and discussed. January 2018 User Statistics are being compiled and will be available at the March meeting.

Policy & Procedure Manual Revision concerning Rules of Behavior, 1. Prohibited Activities, p. Bringing animals in the library. Revision documents were distributed to Trustees for insertion in their manuals.

Also, the corrected minutes for November 2017 Board meeting were distributed.

The Harris Art Gallery has named a new director, Tessa Meade. The Gallery is getting ready for the Kids Central art show scheduled for February and March.

Donations and grants received:

- ❖ C. Bascom Slep Library - \$1,000 from David & Teddie Arnold Charitable Foundation for children's programs and \$200 from other family members of the Arnold/Reasor families.
- ❖ J. Fred Matthews Memorial Library - \$700 from their Friends of the Library for summer reading program
- ❖ Coeburn Community Library - \$350 from their Friends of the Library for summer reading program
- ❖ Haysi Public Library - \$250 from the Powers family for local history and genealogy collection
- ❖ Wise Public Library - \$1,000 VML safety grant to be used to replace plate glass in reference bookcases with tempered glass
- ❖ \$750 Overdrive Digital Dash award – to benefit all the libraries by increasing e-book collections.

Coeburn Community Library experienced severely frozen water lines in January and had to close for week of January 2-10. After the lines thawed, a water leak under the building was discovered which caused the use of 238,000 gallons of water. The Town has made a temporary repair on the existing line with plans to install new line as soon as the weather permits.

Pennington Gap Library had to have service to their heat pump. It was determined that the compressor has to be replaced. It is still under warranty but labor cost of \$500 will have to be paid.

Wise County annual Capital Improvement Request has been submitted. The Wise County Public Library has requested repair or replacement of load bearing columns at the entrance of the library.

Ms. Bond reported on the meeting in Dungannon regarding interest in setting up a library there. The meeting took place on Monday, December 18 at the Dungannon Town Hall with Ms. Bond, Mr. Ellsworth (Chairman of Board), Ms. Meade (Scott Co. Board Representative), Daniel Pinard

(community builder for UVA Wise working for Town of Dungannon and City of Norton) and Mayor Debra Horne. A small library has already been started in Town Hall with donated books but they are running out of space. The library members were able to give suggestions and input on how to get started and what was needed in order to make it successful.

National Endowment for the Arts Big Read grant proposal was submitted in the amount of \$13,830 for books and programs based on Ron Rash's book *Burning Bright*. The Library should find out in April/May if the grant has been awarded.

Ms. Bond reminded the Board that the March Board meeting will be at the Pennington Gap Library. Also, the Friends of Lonesome Pine Regional Library Corporation is scheduled for a quarterly meeting immediately following the Board meeting.

VII. No Reports of Committees

VIII. There was no unfinished business.

IX. Proposed Budget for FY2018-2019 was distributed for Board review and discussion. Ms. Bond presented the budget report and highlighted various sections. Ms. Stanley, Business Manager, was available to provide accounting information used in preparing budget proposal. The Board was referred to page 3 as a summary of the overall report. Ms. Moore, who was not able to attend the meeting, had asked Ms. Bond to seek Library Board support for an additional increase from Dickenson County to improve library services and programs in that County. After discussion, Ms. Phipps made the motion to increase the amount requested in that County. Ms. Lester seconded. The motion carried.

Mr. Lewis made a motion to approve the budget as amended. Ms. Meade seconded and the motion carried.

Mrs. Lester made a motion to enter into Closed Session pursuant to the Code of Virginia §2.2-3711 (A)(1) Personnel and §2.2-3711 (A)(4) Privacy of Individuals. Mrs. Gilliam seconded; the motion carried. Open Session was resumed by all Trustees voting in the affirmative for Certificate of Closed Session.

Mrs. Meade made a motion to adjourn. Mrs. Gilliam seconded. The meeting adjourned at 2:15 p.m.

The next meeting will be March 1, 2018 at Lee County Public Library, Pennington Gap.

Secretary

Chairman