

COMMUNITY CRIMINAL JUSTICE BOARD MEETING

MINUTES

July 28, 2010

LEBANON, VIRGINIA

The Southwest Virginia Community Corrections Board of Directors met on July 28, 2010 at 4:00 p.m. in the Lebanon Main Office.

The meeting was called to order by Chairman Alice Meade.

MEMBERS PRESENT: Alice Meade- Chair
Randy Mullins
Kevin Tiller
David Cox
Ashley Long
Gary Harless
Sharon Alderson

PROGRAM STAFF PRESENT: Darin Russell
Courtney Hart
Pamela Reynolds

Vice Chair Alice Meade called the meeting to order.

MINUTES OF LAST MEETING: The minutes could not be voted upon due to not having enough members present for a quorum.

FINANCIAL REPORT: The year end financial report was reviewed by the attending members. The program was \$36,508.64 under budget. This was due in part to the difference in the new Director's salary and other staff changes.

Personnel	Under Budget-	\$36,449.31
All other Line Items	Under Budget-	<u>\$59.33</u>
	Total	\$36,508.64

NUMBERS REPORT TO DATE: Director Russell presented the numbers report to the Board. Director Russell informed the Board that All Targets had been met. Also discussed was the Placements from each County.

Number of New Cases-1,822
Community Service Hours-115,109
Restitution Collected-\$179,422.23
Court Costs/Fines Collected-\$249,288.00

Budget for FY2010-2011: The Board was presented with the new budget, which included a 5% State Reduction. The Program was approved the full amount of \$587,824.00. The 5% State Reduction will require the program to send back \$32,138.00.

Bi-Laws: The board members present was provided a copy of the current Bi-Laws. Kevin Tiller brought up that if a member of the Board was unable to attend a meeting, that member could have another member vote for them by proxy. The Board also discussed write-in votes by mail. According to Article VI- Voting Section 1 in the CCJB bi-laws:

At each meeting of the CCJB, every Member then entitled to vote may vote in person or by proxy, provided the designation of proxy is made known to the Chairman prior to the Meeting. If an action is deemed necessary between scheduled meetings, a vote may be taken by mail ballot, circulated one to each Member, and the results thereof filed as part of the records of the CCJB.

OTHER BUSINESS: The Board also discussed Supervision Fees. There are 37 Community Corrections agencies in Virginia. Of the 37 agencies all but 8, are currently collecting supervision fees from each offender. We have strived for many years to avoid these fees but due to our 5% budget cut this year and the rising costs of operation we feel that it is now necessary to begin charging these fees.

We currently have no set fee scale but we will be working with other Community Corrections agencies to create one upon the Board's approval of such fees. However, we do feel that we would be able to keep the maximum fee at a one time payment of \$50.000 or less. Money collected from supervision fees can be used toward all operating expenses; supervision fees cannot be used for personnel.

Former Chairman Ray Mullins was presented a Plaque for his service on the Board. Mr. Mullins was on the Board for 15 years, 13 of those years he served as Chairman.

There being no further business, Chairman Alice Meade adjourned the CCJB Meeting;

NEXT MEETING: The next Board of Directors meeting will be scheduled in January 2011.

Acceptance of the July 28, 2010 meeting was approved by mail-in ballot. There were 21 ballots mailed out. Of those 21 ballots 15 were mailed back. All 15 approving the minutes. Voting for Supervision Fees was also included on those ballots. Of the 15

received 14 voted yes. These votes give a majority vote, approving the minutes and supervision fees.